

CARB EQUIPMENT REGISTRATION ARBER BATCH UPLOAD APPLICATION

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This form must be completed by those who wish to upload large data files (batch upload) to the ARBER system. ARBER is a web-based registration system designed to allow owners of Transport Refrigeration Units (TRUs), TRU Generator Sets (gensets), and Drayage (Port) Trucks to register their compliance information on-line and immediately receive confirmation or certification of their compliance. Once submitted, this form will be used by CARB to provide ARBER administrators with the information necessary to allow an ARBER user permission to batch upload. The online system can be used to register all equipment, however, if a company has a significant number of units (in the hundreds) they may find it easier to prepare the data in a format designed to allow multiple registrations with a single manual file upload to the system, this is the batch upload process.

If you are planning to batch upload information for equipment owned by you or the company you represent, please read the batch upload instructions and agreement on the second page of this form and complete Parts A, B, and C below. This form may be submitted by mail (see address below), fax (916-445-5023), or email (arber@arb.ca.gov).

If your organization plans to submit registration information for the owner of the equipment_(your organization is not the owner as defined in the regulation), you will first need to complete a [TTD/FTB-028, TRU ATCM Third Party Agreement Confirmation Form for Leased Units](#). Third-party agreements are required before uploading information on behalf of the owner for both TRUs/TRU gensets and Drayage Truck Registration (DTR). The agreement forms may be attached to this form or sent in-advance. If you will be batch uploading data for multiple owners, special arrangements must be made with a CARB Administrator. Visit the TRU website for more information on third-party agreements: <http://www.arb.ca.gov/diesel/tru/forms/formlist.htm>.

PART A: BATCH UPLOAD ADMINISTRATOR

The following information pertains to the company executing the batch upload: The "User" information refers to the person who will be uploading the information into the ARBER system. An EIN (federal Employer Identification Number) is required to identify a unique company profile within the database. If you have previously registered your company's information in the ARBER system, also provide the Owner/Operator Number (OON). ARBER uses the US Postal Service database to validate address. Your file could be returned with an amended address. Confirm the address in your company profile once you receive your batch upload results.

Name of Company:	EIN:
Address:	OON:
City/ State/ Zip Code:	

ARBER USER INFORMATION: Provide the name, phone number and email address of the person (User) who will be uploading the information to ARBER.

Full Name User:	
User's Telephone Number:	User's Email Address:

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PART B: PROGRAM INFORMATION

1. Program Applicability. We will be uploading information for (check one):

- TRUs/TRU generator sets only
- Drayage Trucks only
- TRUs/TRU gensets and Drayage Trucks

2. Third-Party Agreements. We will be uploading information for (check one):

- Company-owned equipment only
- Another party who is the owner of the equipment per the ATCM.

ARBER BATCH UPLOAD INSTRUCTIONS, TERMS, AND CONDITIONS

INSTRUCTIONS

Go to the ARBER batch upload help page (<http://www.arb.ca.gov/arber/batch.htm>) and download the latest version of the schema. The schema will be updated as improvements or additions are made to ARBER. Any changes to the schema will be written at the top of the file in release notes. The schemas are in XML format. Your company must configure the data to be uploaded to match this schema and provide the file with a unique name; CARB recommends using up to the first seven alphanumeric characters of the company name followed by the date in mm-dd-yy format, followed by a small letter "b" for batch, and a sequential number (example: carb090108b1.xml). Once the data is configured properly, a manual process is required to upload the data to ARBER. Upon receipt of this form, CARB will provide the User with batch upload privileges on the ARBER system or test system. Once activated the User will see a "Batch Processing" tab at the top of their ARBER screen. The first drop-down in the menu is the "Batch Upload" screen. The User can access help screens for the batch process using the top navigation tab (Help) or the left-hand navigation link. The User will click the Browse button to locate the file they wish to upload from their computer. Once uploaded, the User will see the file on the second drop-down on the Batch Processing tab: Batch Load Results. The file status will be given as "posted" (uploaded), "staged" (ready to be processed by ARBER), and "archived" (processed). The file results will be available within 24-hours and the User can return to ARBER and download the result files.

TERMS AND CONDITIONS

By signing below, the User, and the User's company agree to read and follow the instructions for the ARBER batch upload process, and to submit true and accurate information on the equipment for which you are uploading information. Information submitted on behalf of another owner will be done so only when a "Third-Party Agreement" form has been submitted to CARB by the legal owner (as defined in the regulation). The information submitted to CARB will be used in accordance with the State of California's privacy policy and public disclosure laws: Civil Code Section 1798 et seq.; the Public Records Act (Government Code Section 6250 et seq.); Government Code Section 11015.5, and all other laws pertaining to information privacy.

AGREEMENT TO TERMS

By signing below the User agrees to the terms and conditions set forth in this agreement, and certifies that he/she has read and understands the instructions for the batch upload process. ARBER batch upload instructions, terms, and conditions are provided above.

Signature of User:

Date: