## **Delayed Visit Form**

## Instructions:

The following form can be used to assist in recording a delay during a visit. If more information is necessary to explain the event, you can attach it to this form.

## **General Information**

Vessel:	Lloyd's Number:
Port:	Berth:
Contact Person:	Title:
Phone:	
E-mail:	
Fax:	

## **Description of the Delay**

Date and time of the start of the delay:

What caused the delay?

Contact information for the government officer involved in the delay

Additional information:

Date and time the delay was resolved: