

**AB617 Consultation Group  
Community Air Protection Blueprint Update Discussion  
August 5, 2020**

**List of Topics to Discuss for Inclusion in Update to Blueprint**

Note: To develop this document, CARB staff started with the catalog of discussion topics reviewed and discussed at the Consultation Group's July 24, 2020 meeting, added new topics identified by the Group in that discussion, and finally added details under the topic from the flip chart notes of best practices developed at the Consultation Group's February 2020 meeting.

## **RESOURCES**

### **Stipends**

- Provide stipends in accordance with CARB guidance to community members of steering committees.
- Provide a floor amount that the districts can build upon.
- Amounts mentioned range \$50-State standard/ day (some include travel) – 1099 provided to everyone that receive over \$600/year. Stipends should be a respectful amount.
- Will vouchers trigger tax liability
- Do not use community air grant funding for stipends.
- Look at Bay Area and Imperial examples of how to provide stipends.
- Work together to advocate for additional funding.

### **Training**

- Training on effective community engagement, environmental justice, and racial equity in order for CARB and air district staff to understand racial disparities and systemic racism.
- CARB to conduct more training throughout process, both in-person and through the online Resource Center (including early Blueprint training to enhance community capacity building prior to selection; key elements of the emission inventory; the role of the Steering Committee; etc.)
- Special event training or summits on how to present information, including understanding how people learn. Include topics on air quality, health impacts.
- Guidance on how to deal with data and monitoring in communities.

### **Community tours**

- Recommend districts provide a community tour for Steering Committee members and other stakeholders at the beginning of the process.
- Include youth members to be part of the discussion.

### **Opportunities for Pre Selection Work**

- Identify opportunities for pre-selection work with community members prior to official CARB selection.
- Avoid selection process forcing communities to compete against each other.

## **CSC EARLY ACTIONS**

### **Establishing a community boundary**

- Clarify the significance of selecting boundaries at the beginning of the process, including the role of the steering committee, and provide additional tools to support preliminary adoption of boundaries (including remote sensing maps of community).

### **Establishing a Charter/Governance System**

- CSC Charters may include a clear decision-making process; a dispute resolution process; recommended practices to address potential conflicts of interest as well as the process for providing stipends.
- These practices may include:
  - Clear expectations for codes of conduct;
  - Meeting discussion formats where all perspectives are heard and respected;
  - Providing information on principles of transparency and how to avoid conflicts of interest;
  - Collaborative leadership model

### **Principles of open public meetings**

- Charter principles, policies, approaches to enable CSC members to participate in the public process, including subcommittees and other meetings [including Brown Act]

## **PUBLIC PROCESS**

### **Steering committee agenda setting**

- Joint CSC and District effort

### **Timing and distribution of meeting materials**

- Districts to discuss with CSC members how to ensure transparency and accessibility during the Steering Committee process, including:
  - How much time is needed to review documents.
  - Process to post materials after meetings (e.g. notes, videos, etc.); and
  - Process to provide meeting information (including video recordings) to those who are unable to attend in person.

### **Meeting facilitation**

- Provide professional facilitation at CSC meetings, unless the CSC decides otherwise.

### **Translation and interpretation services**

- Establish the translation and interpretation needs of the group.
- How much time it takes for translation and ensures that there is an understanding of what this timing does with regard to deadlines.

### **Conflict of Interest, disclosure, and recusal**

- CSC Charters may include a clear decision-making process; a dispute resolution process; and recommended practices to address potential conflicts of interest.
- Providing information on how to avoid conflicts of interest;
- Include a definition of a community member.
- Providing mechanisms for members to share their affiliations and interests (e.g., Acknowledging affiliations during steering committee discussions on relevant topics; Soliciting and posting short bios of steering committee members).

## **CERP DEVELOPMENT**

### **Documenting the process**

- CERPs to list any CSC-identified strategies that were not included, the reason for exclusion, and any next steps.
- Districts should map their monitoring plans and/or emissions reduction programs back to Blueprint checklists
- Provide written responses for all comments received on program documents

### **Information for priority setting**

- Outline the community budget for CSC members (including funding for incentives, air monitoring, etc.)
- CARB to complete the emission inventory for each selected community, for increased consistency and to ensure that all sources are included.
- Forecasted emission inventories will be used for all community emissions reduction programs and clarify how a forecasted inventory will be interpreted.

### **Criteria for emission reduction targets, goals, and metrics**

- Revise criteria for emissions reduction targets, goals, and metrics

### **Strategies**

- Identify opportunities for new statewide emissions reduction strategies.
- Discuss opportunities to focus or expedite CARB mobile source strategies.
- Explore mechanisms to ensure CERPs include regulatory measures that go above and beyond those in existing plans and programs.
- Every CERP has substantial emission reductions
- Legal definition and description of the law or regulation in regard to the emissions reductions
- Clarify air district stationary source compliance assessment methodologies
- Exemptions and waivers in regulatory strategies

## **ROLES/RESPONSIBILITIES**

### **CARB/District/CSC and Blueprint role**

- How to include Title VI principles; How to address racial grievances and disparities

### **Land use engagement mechanisms**

- CERPs to identify which land use, transportation, and mitigation strategies already have commitments from public agencies
- Identify the engagement mechanism that will be used to secure the commitments from the various organizations that have authority to implement CERP measures
- Expand land use assessment considerations and clarify land use strategy and engagement mechanisms

### **BLUEPRINT GENERAL**

- Remove uncertainty in the Blueprint
- What are the consequences for not following the Blueprint?
- Whistleblower Protection
- Toxics were missing, dioxins, furans were not monitored and have impacts
- Highlight Best Practice Models but allow for flexibility (use templates a guides)
- Incorporate process changes in resolutions and staff reports if not already done in Advisory