



# **Mobile Source Certification Fees Evaporative Components and Portable Container Invoicing Process**

Tutorial

# Mobile Source Certification Fee Regulation

- Legislative Authority: Senate Bill 854 (2018) and Senate Bill 85 (2019)
- Regulation Adopted April 2021, approved by OAL on January 18, 2022.
  - Fees due at the time of application
  - 35 regulatory categories organized into six groups
  - [ww2.arb.ca.gov/rulemaking/2021/mobilesourcefee2021](http://ww2.arb.ca.gov/rulemaking/2021/mobilesourcefee2021)
- Effective Date April 1, 2022

# MS Fee Invoicing and Payment Process

Step 1: FI\$Cal account

Step 2: Invoicing

Step 3: Payment Process

Step 4: Submission of Payment Documents with Application

For more details, please refer to the Overview Workshop presented on March 8, 2022

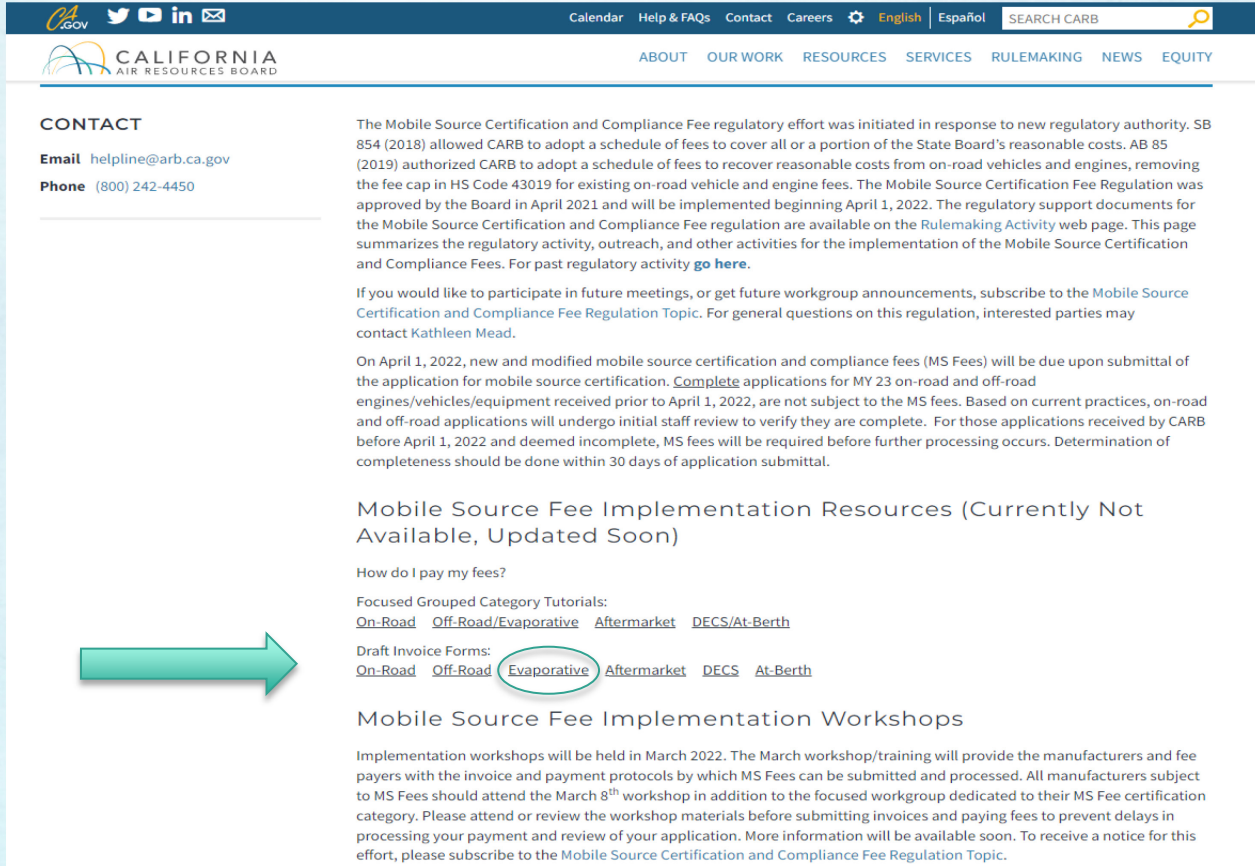
<https://ww2.arb.ca.gov/mobile-source-certification-and-compliance-fee-regulation-meetings-workshops>

## Step 2: Invoicing Process

- Create a draft invoice
- E-mail Draft Invoice to [MSCertFees@arb.ca.gov](mailto:MSCertFees@arb.ca.gov)
  - ✓ E-mail Title: "MSF New Invoice Request (EVAP)"
  - ✓ E-mail each form in SEPARATE e-mails
- CARB staff creates and e-mails back a Final invoice with a unique invoice number to include with your payment information.

# Creating a Draft Invoice Evaporative Category Group

# Select the Evaporative Draft Invoice Form



**CONTACT**

**Email** [helpline@arb.ca.gov](mailto:helpline@arb.ca.gov)

**Phone** (800) 242-4450

The Mobile Source Certification and Compliance Fee regulatory effort was initiated in response to new regulatory authority. SB 854 (2018) allowed CARB to adopt a schedule of fees to cover all or a portion of the State Board's reasonable costs. AB 85 (2019) authorized CARB to adopt a schedule of fees to recover reasonable costs from on-road vehicles and engines, removing the fee cap in HS Code 43019 for existing on-road vehicle and engine fees. The Mobile Source Certification Fee Regulation was approved by the Board in April 2021 and will be implemented beginning April 1, 2022. The regulatory support documents for the Mobile Source Certification and Compliance Fee regulation are available on the [Rulemaking Activity](#) web page. This page summarizes the regulatory activity, outreach, and other activities for the implementation of the Mobile Source Certification and Compliance Fees. For past regulatory activity [go here](#).

If you would like to participate in future meetings, or get future workgroup announcements, subscribe to the [Mobile Source Certification and Compliance Fee Regulation Topic](#). For general questions on this regulation, interested parties may contact Kathleen Mead.

On April 1, 2022, new and modified mobile source certification and compliance fees (MS Fees) will be due upon submittal of the application for mobile source certification. [Complete](#) applications for MY 23 on-road and off-road engines/vehicles/equipment received prior to April 1, 2022, are not subject to the MS fees. Based on current practices, on-road and off-road applications will undergo initial staff review to verify they are complete. For those applications received by CARB before April 1, 2022 and deemed incomplete, MS fees will be required before further processing occurs. Determination of completeness should be done within 30 days of application submittal.

### Mobile Source Fee Implementation Resources (Currently Not Available, Updated Soon)

How do I pay my fees?

Focused Grouped Category Tutorials:  
[On-Road](#) [Off-Road/Evaporative](#) [Aftermarket](#) [DECS/At-Berth](#)

Draft Invoice Forms:  
[On-Road](#) [Off-Road](#) [Evaporative](#) [Aftermarket](#) [DECS](#) [At-Berth](#)

### Mobile Source Fee Implementation Workshops

Implementation workshops will be held in March 2022. The March workshop/training will provide the manufacturers and fee payers with the invoice and payment protocols by which MS Fees can be submitted and processed. All manufacturers subject to MS Fees should attend the March 8<sup>th</sup> workshop in addition to the focused workgroup dedicated to their MS Fee certification category. Please attend or review the workshop materials before submitting invoices and paying fees to prevent delays in processing your payment and review of your application. More information will be available soon. To receive a notice for this effort, please subscribe to the [Mobile Source Certification and Compliance Fee Regulation Topic](#).

# Evaporative Draft Invoice Form

1	Mobile Source Certification and Compliance Fee Payment Form							
2	For Evaporative Components Calendar Year 2022 Applications Only							
3	Invoice Number:			Invoice Date:				
4	Company Information (input by manufacturer)							
5	Company Name							
6	Address							
7	City, State, Zip							
8	Country							
9	Contact Name							
10	Contact Phone Number							
11	Contact E-mail							
12	FISCAL Account Number							
13								
14	Payment Row Number	Product Description or file name	Calendar Year	name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount	
15	1							
16	2							
17	3							
18	4							
19	5							
20	6							
21	7							
22	8							
23	9							
24	10							
25	11							
26	12							
27	13							
28	14							
29	15							
30	16							
31	17							
32	18							
33	19							
34	20							
35								
36						<b>Total Due</b>	<b>\$0</b>	
37								
38	I, <b>X</b>	Responsible Party Signature Here					, attest that any information provided is true, accurate, and complete.	
39								



# Company Information

1	Mobile Source Certification and Compliance Fee Payment Form		
2	For Evaporative Components Calendar Year 2022 Applications Only		
3	Invoice Number: For CARB's Use Only	Invoice Date: For CARB's Use Only	
4	Company Information (input by manufacturer)		
5	Company Name	Use the company name, company address, and contact name and information associated with the application	
6	Address		
7	City, State, Zip		
8	Country		
9	Contact Name		
10	Contact Phone Number		
11	Contact E-mail		
12	FI\$Cal Account Number		
13			



# FI\$Cal Number Must be Included

1		Mobile Source Certification and Compliance Fee Payment Form	
2		For Evaporative Components Calendar Year 2022 Applications Only	
3		Invoice Number: For CARB's Use Only	Invoice Date: For CARB's Use Only
4	Company Information (input by manufacturer)		
5	Company Name		
6	Address		
7	City, State, Zip		
8	Country		
9	Contact Name		
10	Contact Phone Number		
11	Contact E-mail		
12	FI\$Cal Account Number		
13			

Use the FI\$Cal account number supplied to you by CARB. The parent company name, address, and payment contact may be different in the FI\$Cal account than in the application contact.



# Application Information

	Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
14	1						
15	2						
16	3						
17	4						
18	5						
19	6						
20	7						
21	8						
22	9						
23	10						

 Each row represents ONE category application from the Evaporative Group

Each row also represents a certification application that requires payment.

# Application Information

Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
1						
2						
3						

## Product Description or file name:

Use the file name or provide a brief description that is associated with the one application that you will be submitting to CARB. Applicable components and products are canisters, hoses, tanks, caps, primer bulbs, and pressure relief valves. Model numbers for these parts should also be included.

## Calendar Year:

Provide the calendar year for which the application is submitted, such as 2022.

# Application Information

Examples:

	Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
14	1	Fuel Hose, model LOWperm3	2022				
15	2						
16	3						

	Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
14	1	Tank, Model no. CA4424	2022				
15	2						
16	3						

# Application Information

Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
1						
2						
3						

## Unique Application Identifier:

**EVAP – X – mmddyy – MFR – model#**

- Replace X with letter O for OHRV, P for portable (PFC and OMT), S for SORE or M for marine watercraft (SIMW)
- Input the current date, mmddyy
- Provide MFR is the manufacturer code\*
- Model number or family model number

\*Manufacturers may already have an assigned 3-letter company code from existing certifications or from U.S. EPA. If you do not have a code, please contact the appropriate category staff listed on slide 27.

# Application Information

Examples:

	Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
14	1	Fuel Hose, model LOWperm3	2022	EVAP-S-041822-MPD-LOWperm3			
15	2						
16	3						

	Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
14	1	Tank, Model no. CA4424	2022	EVAP-M-040122-GAL-CA4424			
15	2						
16	3						

# Application Information

	Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
14							
15	1						
16	2						
17	3						
18	4						
19	5						

## Fee Category (Drop Down menu):

- Over the next few slides, we will cover each of these four Category Types. The definitions of each category type and fee type can be found in Title 13 section 2901 and section 2907.
- Four fee categories based on component or product family
- Application submission must match one of these category types

# Evaporative (EVAP) Group Category Types

OHRV evaporative emission control system component

Portable container product family

SORE evaporative emission control system component

Spark ignition marine watercraft evaporative emission control system component



# Category Type

## OHRV Evaporative Emission Control System Component

Application for off-highway recreational vehicle (OHRV) evaporative emission control system component that is designed to be used in an off-highway recreational vehicle and subject to the evaporative emission requirements in Title 13, Division 3, Chapter 9, Article 3

- ✓ <https://ww2.arb.ca.gov/our-work/programs/highway-recreational-vehicles/ohrv-executive-order-introduction>

# Category Type

## Portable Container Product Family

Application for portable fuel container (PFC) subject to Title 13, Division 3, Chapter 9, Article 6, or a portable outboard marine tank (OMT) subject to Title 13, Division 3, Chapter 9, Article 6.5

- ✓ <https://ww2.arb.ca.gov/our-work/programs/portable-fuel-containers-gas-cans>
- ✓ <https://ww2.arb.ca.gov/our-work/programs/outboard-marine-tanks>

# Category Type

## SORE Evaporative Emission Control System Component

Application for small off-road engine (SORE) evaporative emission control system component that is designed to be used in a small off-road engine and subject to the requirements in Title 13, Division 3, Chapter 15, Article 1

- ✓ <https://ww2.arb.ca.gov/our-work/programs/small-off-road-engines-sore>

# Category Type


## SIMW Evaporative Emission Control System Component

Application for any evaporative emission control system component that is designed to be used in a spark-ignition marine watercraft (SIMW) that is subject to the requirements in Title 13, Division 3, Chapter 15, Article 4

- ✓ <https://ww2.arb.ca.gov/resources/documents/simw-component-executive-orders>

# Application Information

	Payment Row Number	Product Description or file name	Calendar Year	Unique Application Identifier: Family name, model, if applicable (ID listed in payment row must match the unique identifier given to the certification application)	Category Type (drop down)	Fee Type (drop down)	Amount
14							
15	1						
16	2					Base	
17	3					No change renewal, administrative change, d	
18	4						
19	5						

 All evaporative group categories have two fee types.

Fee Type (Drop Down menu):

- Base
- No change renewal, administrative change, or model change

Delays in processing your application will occur if your application does not qualify for the fee type. Base type fee is standard for most applications.

# Fee Type Base

The certification fee applicable to all applicants seeking certification or evaluation in the evaporative group that do not qualify for a reduced cost certification fee.

# Fee Type

No change renewal, administrative change,  
or model change application

An application for the evaporative group categories that results in the issuance of a certification for one or more of the following:  
(1) company name change; (2) model name change; or (3) other administrative change.

# Fees to be submitted at the time of application

- Fee received = Application review begins
- Delays in processing your application will occur if your application does not qualify for the fee type selected.
- Corrected payment will be due before application reviews begin.
- Base type fee is standard for most applications.



# Submit Draft Invoice to CARB

- Save draft Invoice for your records
- E-mail draft invoice to: [MSCertFees@arb.ca.gov](mailto:MSCertFees@arb.ca.gov)
- In 1-2 business days, CARB staff will return your e-mail with a pdf of the "Final" invoice with the invoice number and date applied.
- **DO NOT pay your fees** until **5 days** after receipt of your Final invoice.

## Step 3: Payment

- Wait **5 business days** after receiving your final invoice
- Include your invoice number with your payment
- Go to: <https://ww2.arb.ca.gov/payments>
- Send an e-mail to your certification staff that your payment has been made. Include your invoice number and amount.

# Step 4: Submission of Final Invoice with Application/s

Final Invoice with Application/s shall be submitted to the following staff assigned to Evaporative Group categories:

- Michele Dunlop ([michele.dunlop@arb.ca.gov](mailto:michele.dunlop@arb.ca.gov)) for FI\$Cal account, PFC, OMT, and SORE
- Scott Monday ([scott.monday@arb.ca.gov](mailto:scott.monday@arb.ca.gov)) for OHRV and SIMW
  - ✓ Include in the email header, the appropriate group and category information. Use the first 5 characters of the Unique Application Identifier as described on slide 13.

## For More Information

- Contact your assigned certification staff
- Go to our website:  
[ww2.arb.ca.gov/mobile-source-certification-and-compliance-fee-regulation-meetings-workshops](http://ww2.arb.ca.gov/mobile-source-certification-and-compliance-fee-regulation-meetings-workshops)
- E-mail [MSCertFees@arb.ca.gov](mailto:MSCertFees@arb.ca.gov)
  - ✓ Include in your e-mail header the nature of your inquiry and your category type (EVAP) in parenthesis.