

## APPENDIX A – VOUCHER INCENTIVE PROGRAM APPLICATION PACKAGE

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- Print clearly or type all requested information on this application.
- Submit all supporting documentation listed on the application checklist.
- Complete one application for each heavy-duty on-road vehicle.

**If the submitted application is incomplete, illegible, or any documentation is missing or unclear, the application will be rejected immediately and returned to the applicant.**

### ELIGIBILITY CRITERIA

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To be eligible for funding in the Voucher Incentive Program (VIP) projects must meet the criteria described in the VIP Guidelines. These criteria include, but are not limited to, the following:

- **Fleet Size:** Owner/Applicant may not own more than ten on-road heavy-duty diesel-fueled vehicles with a Gross Vehicle Weight Rating (GVWR) greater than 14,000 pounds. Owners of on-road vehicle fleets with more than ten vehicles are not eligible to participate. Vehicles with a GVWR greater than 14,000 pounds that are leased for more than a year must also be included in the fleet size. Determination of fleet size must be based on the definitions and criteria in the Statewide Truck & Bus Regulation in California Code of Regulations, title 13, section 2025.
- **Regulations:** The purchase and use of this zero-emission (ZE) vehicle is not required by any local, State, and/or federal rule or regulation, including the Drayage Truck Regulation or any local port rules.
- **Compliance Extensions:** Applicant may not use VIP funded projects to generate a compliance extension or extra credit for determining regulatory compliance during the funded surplus period.
- **Existing Engine Model Year:** For replacement projects, the applicant must prove that the existing vehicle is equipped with an engine model year at least 6 or more years of age prior to the current calendar year.
- **Weight Range:** Applicant must document that the existing vehicle meets the criteria for either a light heavy-duty vehicle, a medium heavy-duty vehicle, or a heavy heavy-duty vehicle as defined below:
  - To qualify for light heavy-duty (LHD) funding levels, eligible vehicles must have an original manufacturer GVWR of 14,001-19,500 pounds.
  - OR**
  - To qualify for medium heavy-duty (MHD) funding levels, eligible vehicles must have an original manufacturer GVWR of either MHD 19,501-26,000 pounds or MHD 26,001-33,000 pounds.
  - OR**
  - To qualify for heavy heavy-duty (HHD) funding levels, eligible vehicles must have an original manufacturer GVWR of 33,001 pounds or greater.
- **Vehicle Title:** Applicant must prove ownership of the existing vehicle for the previous 24 months or alternative applicable option in accordance with the On-road Voucher Incentive Program Guidelines Section C.3.(D). The title must show that there is no lien holder.

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- **Registration:** Applicant must prove that the existing vehicle is currently registered and has been registered in California for the previous two 12-month periods in the last 30 months, or for the previous eight continuous months with 24 months of California operation documentation. For seasonal vehicles, California registration is required for three to six continuous months per 12-month period for the previous 24 months.
- **Insurance:** Applicant must prove that the existing vehicle has been insured for the term consistent with the registration documentation.
- **Usage:** Applicant must provide the previous two 12-month periods out of 30 months of vehicle usage documentation (fuel consumption or miles driven). Depending on the compliance option used, mileage documentation may be required. Fuel documentation must show specific fuel usage of the existing vehicle. Usage covering the entire fleet is not acceptable. The existing vehicle must have met the selected minimum annual mileage or fuel usage requirements in Appendix O, as applicable, in each 12-month period over the previous 30 months.
- **Military Service Provision:** If a participant has been on active military duty at any time during the previous 24 months, documentation prior to deployment and covering the same length of time as the deployment period may be used to meet the title, registration, usage, and operation in California requirements. Participant must submit a copy of DD Form 214, Certificate of Release or Discharge from Active Duty to verify military service during the deployment period.
- **Applying for Funds:** Applicant may only apply for funds through the Voucher Incentive Program to one air district at a time per vehicle.
- **Two-for-One Vehicle Replacements:** If an applicant is applying to replace two existing vehicles with one replacement vehicle, then two applications and supporting documentation must be submitted. Specify this on the application by checking the Two-for-One Option.

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**APPLICATION CHECKLIST**

APPLICANT INFORMATION	DEALER INFORMATION
Company:	Dealership:
Owner:	Salesperson:
Telephone:	Telephone:
FAX:	FAX:
Email:	Email:
Option: attach business card	Option: attach business card

<input type="checkbox"/>	APPLICANT REQUIREMENTS
<input type="checkbox"/>	Completed application (signed & dated; scanned or faxed copy acceptable)
<input type="checkbox"/>	Identified if located within an Environmental Justice area, including communities with priority population, as seen in <a href="#">Climate Change Investments interactive map</a> . If yes, enter location coordinates and identify community type (select all that apply)  <input type="checkbox"/> Disadvantaged Community (DAC) <input type="checkbox"/> Low-income community
<input type="checkbox"/>	If Military Service Provision applicable, copy of DD214 Certificate of Release or Discharge from Active Duty. Check the box on the application marked "Military Service Provision".
<input type="checkbox"/>	Copy of existing vehicle title (no lien holder for replacement projects)
<input type="checkbox"/>	Vehicle usage documentation (fuel or mileage records) included for the existing vehicle proves: <input type="checkbox"/> selected mileage level per year for previous two 12-month periods out of 30 months; <b>OR</b> <input type="checkbox"/> selected gallons per year consumed for previous two 12-month periods out of 30 months
<input type="checkbox"/>	Copy of existing vehicle DMV registration for the previous two 12-month periods out of 30 months – if existing vehicle is registered for part of a year, provide proof of registration for all months registered; or DMV registration for previous eight consecutive months with 24 months of California operation documentation. <b>AND</b> Copy of existing vehicle insurance cards (consistent with the term of the registration documentation)
<input type="checkbox"/>	Inspection Form for the existing vehicle signed by a participating dealership or air pollution control/air quality management district (air district)
<input type="checkbox"/>	Digital photos of the existing vehicle
<input type="checkbox"/>	Verification of existing engine model year from the manufacturer or dealership

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<input type="checkbox"/>	Quote and specification sheet for the replacement vehicle signed and dated by the dealership
<input type="checkbox"/>	California Air Resources Board (CARB) Executive Order for replacement vehicle motor
<input type="checkbox"/>	If replacing two existing vehicles with one replacement vehicle, submit an application and the above information for each existing vehicle. Check the box on the application marked “Two-for-One Option”.
<input type="checkbox"/>	TRUCRS/DTR or applicable regulatory fleet certificate and report showing compliance and fleet information.

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Date Received:  
(For office use only)

**APPLICATION**

**APPLICANT INFORMATION**

**Military Service Provision**

Owner Name:	Company Name:
Fleet Size*:	
Mailing address:	City, State, Zip Code
Physical address:	City, State, Zip Code:
Owner Email:	Owner Telephone:
TRUCRS ID / DTR or other applicable regulatory fleet reporting number:	

\* As defined in Truck & Bus Regulation. Fleet Size must include vehicles leased for more than one year.

**THIRD PARTY INFORMATION**

This box needs to be filled out if application is completed by anyone being paid to complete the application on the owner's behalf. Dealers do not need to complete this section.

Third-Party Name:	Company Name:
Mailing address:	City, State, Zip Code:
Physical address:	City, State, Zip Code:
Telephone:	Email:
<b>Third Party Signature:</b>	<b>Date:</b>

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**EXISTING VEHICLE AND ENGINE INFORMATION**

**Two-for-One Option**

**VEHICLE INFORMATION**

Vehicle Make:	Vehicle Model:	Vehicle Model Year:
Vehicle Identification Number:	License Plate Number:	Manufacture Date:
Odometer Reading:	Vehicle operational? <input type="checkbox"/> Yes <input type="checkbox"/> No	
DOT Number (if interstate):	CHP number (if applicable):	Fleet ID (optional):
Cab Style: <input type="checkbox"/> Conventional <input type="checkbox"/> Cab-over	Original Manufacturer GVWR:	

**ENGINE INFORMATION**

Engine Make:	Engine Model:	Engine Model Year:	Manufacture Date:
Serial Number:	Engine Family Number/Name:	Horsepower:	
Engine operational? <input type="checkbox"/> Yes <input type="checkbox"/> No	Fuel used? <input type="checkbox"/> Diesel <input type="checkbox"/> Other:		

**EXISTING VEHICLE RETROFIT DEVICE INFORMATION (AS SHOWN ON LABEL)**

Retrofit device make:	Retrofit device model:
Diesel Emission Control Strategy Family Name (begins with "CA"):	Retrofit device serial #:

**REPLACEMENT VEHICLE INFORMATION**

Vehicle Information: <input type="checkbox"/> New <input type="checkbox"/> Used		
Vehicle Make:	Vehicle Model:	Vehicle Model Year:
Vehicle Identification Number (if available):	License Plate Number (if available):	Manufacture Date:
Odometer Reading:	Vehicle operational? <input type="checkbox"/> Yes <input type="checkbox"/> No	
DOT Number (if interstate):	CHP number (if applicable):	Delivery Date:

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Cab Style: <input type="checkbox"/> Conventional <input type="checkbox"/> Cab-over		Original Manufacturer GVWR:	
Electric Motor or Powertrain Information: <input type="checkbox"/> Electric Motor <input type="checkbox"/> Powertrain			
Zero -emission (ZE) certified? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Make:	Model:	Model Year:	Manufacture Date:
Serial Number (if available):		Vehicle Family Number/Name:	Horsepower:
Vehicle operational? <input type="checkbox"/> Yes <input type="checkbox"/> No	Fuel used? <input type="checkbox"/> Electric <input type="checkbox"/> Other:		CARB Executive Order Number:

**Seeking incentives for infrastructure?**

Yes     No

\*If yes, information from this application may be used for an infrastructure project application through the Carl Moyer Program.

**DEALERSHIP INFORMATION (OR ATTACH BUSINESS CARD)**

Contact Person:	Business Name:
Telephone:	
Address:	City, State, Zip Code:

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**REPORTING AND COMPLIANCE OPTIONS FOR HEAVY-DUTY TRUCKS, INCLUDING DRAYAGE TRUCKS**

Check all that apply (first box required)

- Fleet is reported in TRUCRS or other applicable regulatory fleet reporting database and the attached TRUCRS or other applicable regulatory fleet reporting documentation includes (in its entirety): a Compliance Certificate, Compliance Status printout, a Vehicle Info printout that includes the entire fleet and compliance options used, and the Company Info printout with printout dates that are the same as the application date; or for drayage trucks, attached DTR or other applicable regulatory fleet reporting documentation shows VIN and compliance.
- Fleet is currently reported under the NOx Exempt Area Option in TRUCRS. Only mileage documentation will be accepted.

NOx Exempt Option: Each 12-month period during the previous 30 months, what percentage of the total mileage was in NOx Exempt areas?

Year 1:

Year 2:

**OPERATIONAL AREA**

Using the map on the right, estimate the percentage of your annual mileage or usage that normally occurs in each area (based on previous two years).

North Coast:	Northeast Plateau:
Lake County:	Sacramento Valley:
San Francisco Bay:	Mountain Counties:
North Central Coast:	Lake Tahoe:
South Central Coast:	San Joaquin Valley:
South Coast:	Great Basin Valleys:
San Diego County:	Mojave Desert:
Outside California:	Salton Sea:
<b>Note:</b> The total of all percentages must equal 100.	





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By submitting this application, I certify under penalty of perjury, under the laws of the State of California, that the information on this application is accurate and true:

- I am the owner of the existing vehicle(s);
- The existing vehicle is part of a fleet with no more than ten on-road heavy-duty diesel-fueled vehicles according to the fleet size definition of the Truck and Bus Regulation, title 13 Cal. Code of Reg. § 225(d)(30), including vehicles leased more than one year, and drayage trucks;
- The existing vehicle(s) has operated at least 75 percent of the time in California during each 12-month period for the previous 30 months;
- I am not under contract and will not apply for additional grant funds from any other entities or programs for this vehicle unless authorized by the air district;
- I understand and agree that, if my application is approved for a replacement vehicle purchase, my existing vehicle(s) identified on this application will be destroyed, and I must own and use the replacement vehicle for the entire voucher period unless otherwise authorized by the air district and CARB;
- The purchase and use of this zero-emission vehicle is NOT required by any local, State, and/or federal rule or regulation, including the Drayage Truck Regulation, or any local port rules, and will not be counted toward meeting compliance requirements prior to the dates indicated in the applicable funding matrix category from Appendix O in the Voucher Incentive Program (VIP) Guidelines;
- I understand that I must be in compliance and remain in compliance with all applicable federal, State, and local air quality rules, regulations and statutes;
- I understand, acknowledge and agree that compliance with all applicable federal, state and local air quality rules, regulations and statutes (including the VIP Guidelines) is a precondition to the award and distribution of VIP funds and a continuing obligation for the consecutive three (3) years following receipt of the VIP funded replacement vehicle;
- I understand that an incomplete, inaccurate, fraudulent, false or illegible application, or if any required documentation is missing, this application will be immediately rejected and returned to me;
- I warrant, represent and agree to cooperate, without delay, in all audits, inquiries and investigations initiated by or on behalf of the state of California or an air district concerning or relating to compliance with the VIP, including, but not limited to, timely submission of any and all records requested and cooperation with any on-site inspections;
- I understand that I can reapply for project funding if this application is rejected because it was incomplete, illegible, or missing required documentation;
- I understand as an applicant that incentive programs have limited funds and shall terminate upon depletion of program funding;

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- I have the legal authority to apply for incentive funding for the entity described in this application;
- I understand that CARB, as an intended third-party beneficiary, reserves the right to enforce the terms of the VIP and the Voucher at any time, including during the three-year voucher term;
- I understand that the air district and CARB reserve the right to deny me future funding if I do not meet all the terms and conditions of the VIP and Voucher received;
- The information provided in this application and all supporting documentation are true, accurate and complete and meet the minimum requirements of the VIP, including but not limited to, returning my annual usage for my replacement vehicle for each year of the voucher period; and

I certify, represent and warrant that I am authorized and have the full power and legal authority to sign this application, that I am bound to and will comply with the VIP terms, conditions and obligations and that, to the extent I am signing on behalf of any other person or entity, then said person or entity is also so bound to and will comply with the VIP terms, conditions and obligations.

Owner Signature:	Date:
Printed Name:	Title:

**Attach all documentation listed on the application checklist**

Submit this application to the air district below. If you have any questions in completing your application, contact:

Air District Contact Information:
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